



South Kitsap School District

Business and Support Services

(360) 874-7025 Office
(360) 874-7068 Fax
www.skitsap.wednet.edu

*Nurturing
growth,
Inspiring
achievement,
Building
community*

TO: SKSD Employees

FROM: Charyl Wagner, Payroll Supervisor

RE: Purchasing Service Credit for Disability Time

While you are on leave-without-pay for a temporary duty disability and if you were disabled in the line of duty, you have the option of accumulating service credit for retirement. This can be done in one of two ways:

OPTION 1: Purchase the service credit monthly

OPTION 2: Purchase the service credit retroactively

With either option, DRS must receive full payment on regular compensation for the full period of the disability, or the member is not entitled to any service credit for that period. Contributions will be based on the regular compensation you would have received if the disability had not occurred. Whether a member pays contributions on a monthly basis or purchases service credit retroactively, service credit will be granted for temporary duty disability for no more than twelve consecutive months.

If you choose **OPTION 1**, it is important that you make full payments throughout the period of disability leave. If you are interested, contact the payroll office at 874-7025.

If you choose **OPTION 2**, you must request to purchase service credit from DRS. At the time service credit is purchased retroactively, you must be employed or on authorized leave of absence. When the bill for contributions is calculated, seven-percent interest will be added to both the member's and the employer's obligation. The interest will be compounded monthly, calculated from the date each monthly salary would have been earned to the final payment date. Direct your request to:

Department of Retirement
Membership Services
P O Box 48380
Olympia, WA 98504-8380