SOUTH KITSAP SCHOOL DISTRICT
2022-2023 CERTIFICATED EMPLOYEES CALENDAR – SKEA

	M	T	W	TH	F		DATES	NOTES
AUGUST - SEPTEMBER	29*	30*	31*	1*	2	3	Aug 29	LID Day non student workday
	5*	6	7*	8	9		Aug 30	7.5 Building Principal Directed non student workday
	12	13	14	15	16		Aug 31	7.5 Building Principal Directed non student workday
	19	20	21	22	23		Sep 1	Bldg 2.5 Princ. directed/5.0 Tchr directed non student workday
	26	27	28	29	30	20	Sep 5	Labor Day
							Sep 7	First Day of School
OCTOBER	3	4	5	6	7		Oct 10	Non-Student Day – Optional PD Day
	10*	11	12	13	14		Oct 24-28	Elem Conferences, ½ Day Student Release
	17	18	19	20	21		Oct 25-28	MS Conferences, ½ Day Student Release
	24	25	26	27	28		Oct 26-28	HS Conferences, ½ Day Student Release
	31					20		
NOVEMBER		1	2	3	4		Nov 11	Veterans Day Holiday Observed
	7	8	9	10	11*		Nov 14	HS and MS First Quarter End
	14*	15	16	17	18		Nov 23	½ Day Release K-12
	21	22	23*	24*	25*		Nov 24-25	Thanksgiving Break
	28	29	30			19		
DECEMBER				1	2		Dec 5	Elem First Trimester End (60 Days)
	5*	6	7	8	9		Dec 20-21	No School – Snow Days
	12	13	14	15	16		Dec 22-Jan 4	Winter Break
	19	20	21	22*	23*			
	26*	27*	28*	29*	30*	13		
JANUARY	2*	3*	4*	5	6			
	9	10	11	12	13		Jan 16	Martin Luther King Junior Holiday Observed
	16*	17	18	19	20			
	23	24	25	26	27			
	30	31				18		
FEBRUARY			1	2	3*		Feb 3	MS and HS Second Quarter/First Semester End
	6	7	8	9	10		Feb 20-21	*President's Day Observed*
	13	14	15	16	17		Feb 23	*No School – Snow Day*
	20*	21*	22	23	24			
	27	28				17		
MARCH			1	2	3		Mar 15	Elem Second Trimester End (60 Days)
	6	7	8	9	10		Mar 27-Mar 31	Elem Conferences, ½ Day Student Release
	13	14	15*	16	17		Mar 25-Mar 31	MS Conferences, ½ Day Student Release
	20	21	22	23	24		Mar 30-Mar 31	HS Conferences, ½ Day Student Release
	27*	28*	29*	30*	31*	23		
APRIL	3*	4*	5*	6*	7*		Apr 3-Apr 7	Spring Break
	10	11	12	13	14*		Apr 14	HS and MS Third Quarter End
	17	18	19	20	21			
	24	25	26	27	28			
						15		
MAY	1	2	3	4	5		May 39	Memorial Day Holiday Observed
	8	9	10	11	12			
	15	16	17	18	19			
	22	23	24	25	26			
	29*	30	31			22		
JUNE				1	2		June 19	Juneteenth Observed Holiday, non-student day
	5	6	7	8	9		June 16	Elem 3rd Trimester End (60 Days)
	12	13	14	15	16*		June 22	*Last Day of School, ½ Day Early Release K-12*
	19*	20	21	22	23		June 23	Emergency Closure Make-Up Day
	26	27	28	29	30	15		

■ Schools Closed	▓ Collaboration Days	*see note at right

March 17, 2023

Five non-student work days (see section 6.1.2)
During 2022-2023=3, each 1.0 teacher has a total of five non student work days included in the base contract (prorated for less than 1.0 FTE.) Of these 30 hours are scheduled as follows; 7.5 on August 31 (LID Day), 7.5 on September 1 (Principal Directed), 7.5 on September 2 (Principal Directed), and 7.5 on September 3 (Building 2.5 Principal directed and 5.0 Teacher directed). The remaining 7.5 hours are determined by building shared decision making model, but could be scheduled for October 12.)

Collaboration Days (See Section 6.11)
Six (6) Collaboration Wednesdays will be set aside for analysis and reporting of student achievement by individual staff members. Four (4) Collaboration Wednesdays will be available for building-based professional development. Each building shall schedule these ten (10) Collaboration Wednesdays in advance and communicate the schedule to the District and SKEA office prior to the first student school day of the year. The remainder of Collaboration Wednesday time (approximately 20-23 Wednesdays) is to be used for staff collaboration: teachers and support professionals teaming together to improve student achievement according to a plan determined by a shared decision of staff and identified in the school improvement plan (SIP).

Early Release Days (See Section 6.1.3)
Certificated employees shall be released two and one-half (2½) hours early on the following dates.

Teacher 2½ hour early release	November 23, December 21

Parent-Teacher Conference/Student Early Release Days (See Section 6.1.4)
The calendar contains ten (10) one-half (1/2) student early release days for grades K-5 parent-teacher conferences, eight (8) one-half (1/2) student early release days for grades 6-8 for parent-teacher conferences, and five (5) one-half (1/2) student early release days for parent/teacher conferences and portfolio presentations.

	Fall Conferences	Winter/Spring Conferences
K-5	October 24 – October 38	March 27 - March 31
6-8	October 25- October 28	March 28 – March 31
9-12	October26 – October 28	March 30 – March 31

Grades Due
End of term grades (quarter, semester or trimester) are due on the beginning of the fourth workday after the end of the grading period. Year-end grades are due either 3 school days before or 3 school days after the last day of school as determined by a shared building-level decision involving the staff and principal. This process will be completed by October 31 of each year.

Elementary		Middle School		High School	
Trimester End	Grades Due	Grading Period	Grades Due	Quarter End	Grades Due
December	December 9	October 19	October 25	November 14	November 18
March 15	March 21	November 30	December 6	February 3	February 9
June 22	June 27	February 3	February 9	April 14	April 20
		March 15	March 21	June 22	June 27
		May 3	May 9		
		June 22	June 27		

Emergency Closure Make-Up Days
Staff should not make plans that cannot be altered on tentative make-up dates as leaves will not be approved.

Emergency Make-Up Days	**June 23**	**Added after the last scheduled day of school.**

Other Important Dates

Learning Improvement Day (required work day)	August 29
Building Principal directed (required work day)	August 30
Learning Improvement Day (required work day)	August 31
7.5-hour, 2.5 Principal 5.0 Teacher directed (required work day)	September 1
One day required (7.5 hours) for building day – determined by building shared decision model. October 12 may be used	