



School Board Student Representative Application Packet

Return application documents to:

SKSD Board of Directors

2689 Hoover Avenue

Port Orchard, WA 98366

Or email to bell@skschools.org

Applications due April 30, 2021

SOUTH KITSAP SCHOOL DISTRICT

Nurturing Growth • Inspiring Achievement • Building Community

SCHOOL BOARD STUDENT REPRESENTATIVE

The Board recognizes the value of communicating with students and receiving their input and perspective. To foster this relationship with the students, the Board will seat up to two student representatives to sit with the Board as non-voting advisors.

Purpose: The student representative(s)

- Will serve as a liaison between the Board and both student body associations and individual students; reporting to, and conferring with, individual students and with student councils as those councils deem appropriate.
- Will represent the South Kitsap School District in accordance with the following qualifications, selection procedures, and responsibilities.

Qualifications for Application: The student

- Must, during their term as student representative, attend school in the South Kitsap School District at least half-time (.5 FTE).
- Must be in proper academic standing equivalent to participation in athletics or other student activities and maintain proper academic standing throughout their term.
- Will maintain personal standards of behavior appropriate to participation in student activities.

Responsibilities of the Student Representative:

The student representative(s) will

- Attend all regular board meetings which occur while school is in session. Since regular meetings occur during the evening hours of a school night, the Board of Directors may grant permission for the student representative to leave a meeting before the conclusion, if the student report has been given. Regular school board meetings are held on the first and third Wednesday of every month at 6:00 PM at the SKSD District Office.
- Attend special meetings or study sessions if requested, but not Executive Sessions.
- Review the agenda and reading materials prior to all regular board meetings.
- Participate in discussion at regular board meetings when applicable. However, the student representatives will not make motions or vote.
- Provide reports to the Board during the agenda item titled "School Board Student Representative Report." The reports will include student activities, topics and concerns from the student body to apprise the Board.
- Report Board deliberations and actions to the student bodies as applicable.
- Orient a new student representative.
- Participate in board training session, when invited, such as WSSDA Conference, NSBA Conference, and Legislative Assembly. When these sessions occur on school days, student representatives will follow the established prearranged absence procedures at the high school.

Term of Office:

- The term of office is for one year, beginning on July 1.
- In the event of a vacancy during the school year, a student is selected from qualified applicants to serve the remaining term of the school year.
- The student representative serves at the discretion of the Board of Directors

Application Process

- Submit a complete application packet including
 - Application signed by student and parent/guardian
 - Letter of intent
 - Recommendation form or letter of endorsement from two adults, at least one of whom is a faculty member or school administrator.
- Selected applicants are interviewed by one or more members of the Board, and the full Board will make the final selection.

Timeline:

APRIL 1-30, 2021

Candidate application packets will be available for download on the SKSD website and from the main office at South Kitsap High School, Explorer Academy, and Discovery Alternative High School.

APRIL 30, 2021

Candidate applications due by 3:00 pm. Submit applications to:

SKSD Board of Directors
2689 Hoover Avenue
Port Orchard, WA 98366

Or email to bell@skschools.org

MAY 5, 2021

The School Board will review the applications and schedule interviews for candidates meeting the application requirements.

June 2, 2021

The School Board will interview finalists and select a student representative for the 2021-2022 school year.



SCHOOL BOARD STUDENT REPRESENTATIVE Application

Name:

Address:

Phone Number:

Email Address:

School/Grade:

Thank you for your interest in serving as a student representative to the South Kitsap School District Board of Directors. Please submit the following documents by April 30, 2021 to be considered:

- A Letter of Intent addressed to the Board covering the following topics:
 - Why you want to be part of the South Kitsap School Board.
 - Your previous leadership or work experience.
 - Strengths or skills you would bring to a position on the School Board.
 - Ways you would connect with students to learn their views about important school district issues.
- Recommendation form or letter of endorsement from two adults, at least one of whom is a faculty member or school administrator.

Student Signature

Date

Parent/Guardian Name – please print

Parent/Guardian Signature

Date



School Board Student Representative Recommendation Form

Evaluator's Name
Date

I recommended _____ to be a School Board Student Representative in the South Kitsap School District. This form is to provide feedback on this candidate's skills and experience that I have observed. Along with their application and qualifications, this input will help with the selection process. I understand that this form will remain confidential.

Rate the candidate's skill/experience in the following areas:

4: Outstanding	3: Above Average	2: Average	1: Below Average	0: No Skill/ Experience	N/A: Not observed
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Skill / Experience	4	3	2	1	0	N/A
Communication Skills (Verbal and Written)						
Team Work						
Work Ethic						
Enthusiasm / Attitude						
Models Appropriate Behavior						
Attendance						
Overall Leadership Potential						

Additional Comments:

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