

### SKYWARD FAMILY ACCESS

#### WHAT IS SKYWARD FAMILY ACCESS?

Skyward Family Access gives you, the parent/guardian, the ability to view your student's academic progress and attendance, communicate with teachers via secure messaging, request demographic changes electronically, and more!

Family Access is conveniently accessed over the internet using a secure Login ID assigned by the school's main office.

#### LOGGING IN TO FAMILY ACCESS

Open a web browser and go to: [family.southkitsap.wa-k12.net](https://family.southkitsap.wa-k12.net)

Family Access can be accessed using the Skyward Mobile Access app, but more features are available through the desktop version. If you are using a mobile device, we suggest using your mobile browser and using the link above. To learn more about the mobile app and how to set it up, please reference our tip sheet [How to Setup the Skyward Mobile App](#).

When logging in for the first time, use the Login ID provided to you by your student's school and click *Forgot your Login/Password*. You will receive an email with a link to set your password.

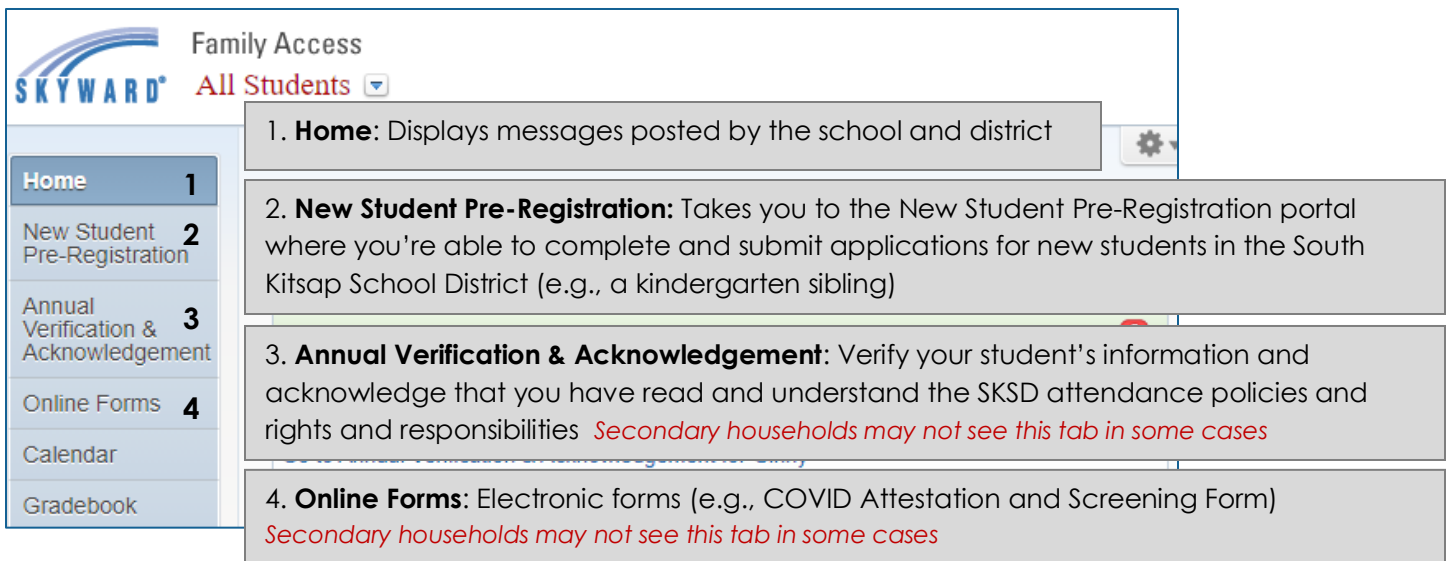
#### SELECTING A STUDENT

If you have more than one student active in the South Kitsap School District, click on the carat next to *All Students* under the Family Access header at the top of the screen. Select a student from the dropdown menu to see areas specific to them/their academics.

*If one of your students is missing from the dropdown menu, please contact the main office at your student's school.*

#### AREAS IN SKYWARD

When you log in to Skyward Family Access, you will be taken to the Home screen. On the left side of your screen is a menu. This menu will vary slightly depending on the grade levels of your student(s).




The screenshot shows the Skyward Family Access interface. At the top left is the Skyward logo. To its right is the text 'Family Access' and 'All Students' with a dropdown arrow. On the left is a sidebar menu with the following items: Home (1), New Student Pre-Registration (2), Annual Verification & Acknowledgement (3), Online Forms (4), Calendar, and Gradebook. To the right of the menu are four numbered callout boxes:

- 1. Home:** Displays messages posted by the school and district
- 2. New Student Pre-Registration:** Takes you to the New Student Pre-Registration portal where you're able to complete and submit applications for new students in the South Kitsap School District (e.g., a kindergarten sibling)
- 3. Annual Verification & Acknowledgement:** Verify your student's information and acknowledge that you have read and understand the SKSD attendance policies and rights and responsibilities. *Secondary households may not see this tab in some cases*
- 4. Online Forms:** Electronic forms (e.g., COVID Attestation and Screening Form) *Secondary households may not see this tab in some cases*

# SOUTH KITSAP SCHOOL DISTRICT

Nurturing Growth • Inspiring Achievement • Building Community

## AREAS IN SKYWARD (CONTINUED)

Family Access		Arthur Weasley	My Account	Ex
	All			
Home		5. <b>Calendar:</b> Displays upcoming events; the calendar is also visible on the far-right side of the screen while on the Home tab		
New Student Pre-Registration		6. <b>Gradebook:</b> Displays assignments and grades ( <i>Visible to Middle/High School families only</i> )		
Annual Verification & Acknowledgement		7. <b>Attendance:</b> Displays Attendance records; families may submit absence requests here		
Online Forms		8. <b>Student Info:</b> Displays demographic information; families may request changes here		
Calendar	5	9. <b>Busing:</b> Displays bus route and arrival times		
Gradebook	6	10. <b>Food Service:</b> Link to MySchoolBucks payment service		
Attendance	7	11. <b>Schedule:</b> Displays class schedules ( <i>Visible to Middle/High School families only</i> )		
Student Info	8	12. <b>Activities:</b> Displays student activities including athletics ( <i>Visible to Middle/High School families only; not used at all Middle Schools</i> )		
Busing	9	13. <b>Educational Milestones:</b> Displays educational milestones that have been added to the student's record (e.g., High School and Beyond Plan, Graduation Paths) ( <i>Visible to High School families only</i> )		
Food Service	10	14. <b>Graduation Requirements:</b> Displays each credit area, the amount of credits required and totals for complete, in progress and remaining credits ( <i>Visible to High School families only</i> )		
Schedule	11	15. <b>Conferences:</b> Visible shortly before parent-teacher conferences; allows families to schedule a conference time with their student's teacher(s)		
Activities	12	16. <b>Report Cards:</b> Displays current and historical report cards		
Educational Milestones	13	17. <b>Skylert:</b> Sign up and manage subscriptions to school notifications, update your phone number, email address, and text options		
Graduation Requirements	14	18. <b>Health Info:</b> Displays student's vaccination records (as provided to the school)		
Conferences	15	19. <b>Login History:</b> Displays a history of the times you've signed into Family Access		
Report Cards	16			
Skylert	17			
Health Info	18			
Login History	19			

## FORGOTTEN LOGIN ID OR PASSWORD

If you have forgotten your Login ID, please contact your student's school. To reset your password, use the *Forgot your Login/Password?* link on the Skyward Family Access page. If you didn't use your email address to sign up for Family Access, you will need to contact your student's school to reset your password for you.