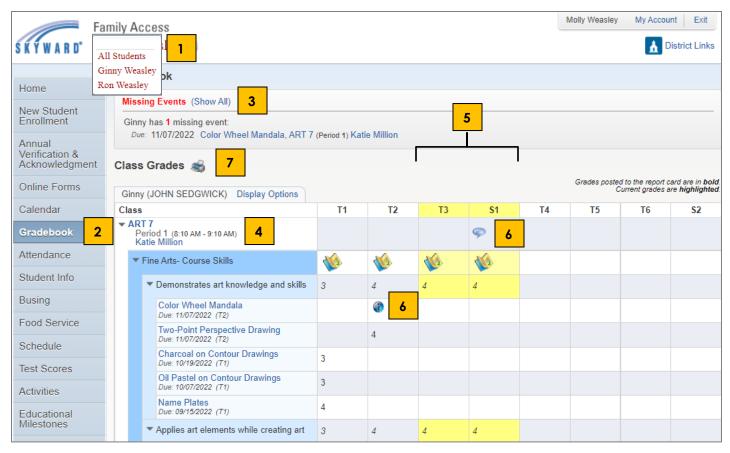


## VIEWING THE MIDDLE SCHOOL GRADEBOOK

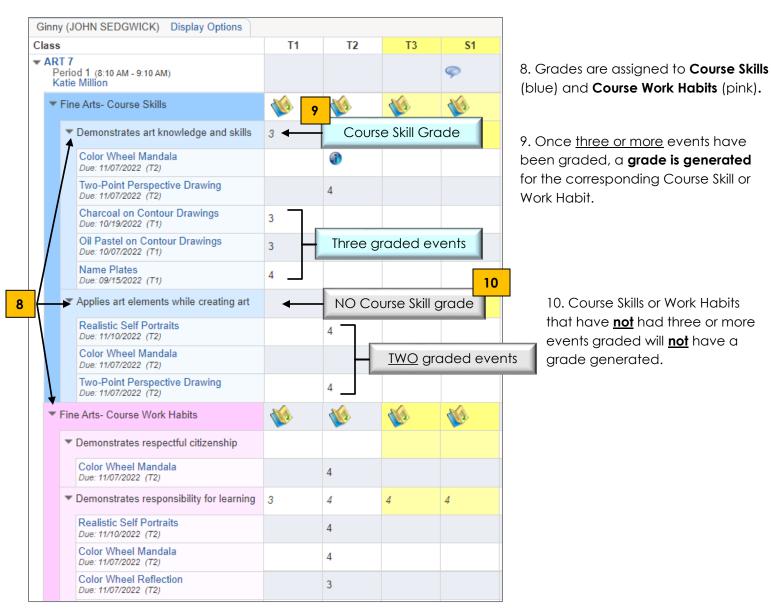
Middle school gradebooks are visible through Skyward Family access through either the desktop or mobile application.

## **Desktop View**

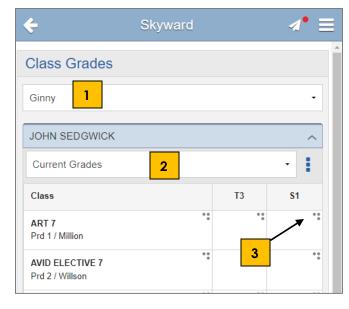
- 1. If you have more than one student, select a student from the dropdown menu at the top of the screen.
- 2. Select the Gradebook tab.
- 3. Missing Events (assignments) are visible at the top of the gradebook screen.
- 4. **Course details**, including the full course name, the period of the course, and the teacher's name, are shown under the Class heading.
- 5. Current terms are highlighted in yellow.
- 6. If **Comments** from the teacher are present on an Event you will see a blue circle with an I; if Semester comments from the teacher are present, you will see a speech bubble. Click the blue circle or the bubble to view comments.
- 7. To **Print** a copy of your student's grades, click the printer icon next to the Class Grades header.







## **Mobile App View**



- 1. If you have more than one student, select a student from the **dropdown** menu at the top of the home screen.
- 2. Select the **method** in which you want to view grades (Current Grades, Previous & Current Grades, All Grades, Custom Grade Display) under the school name.
- 3. Tap the three **dots** in the upper right corner of the course and Semester to view grades for skills within the course.



