

MEMORANDUM OF UNDERSTANDING
between
SOUTH KITSAP SCHOOL DISTRICT NO. 402
and
PUBLIC SCHOOL EMPLOYEES OF SOUTH KITSAP

THIS MEMORANDUM OF UNDERSTANDING SETS FORTH THE FOLLOWING AGREEMENT BETWEEN SOUTH KITSAP SCHOOL DISTRICT NO. 402 AND THE PUBLIC SCHOOL EMPLOYEES OF SOUTH KITSAP.

To address the increased demands that are being placed on classified staff as a result of implementing COVID-19 protocols, the District and Union agree to recognize the following temporary new position into the Public School Employees of South Kitsap (PSE) bargaining union for the 2020-2021 school year:

Classified Building Support. This newly added position was agreed upon in order to establish a pool of applicants for temporary in-building classified support. Individual duties will vary based on assignment but will include, without being limited to, the following:

- Conduct COVID-19 tests on small cohorts that are showing symptoms consistent with COVID-19 or have been deemed a close contact with someone that has tested positive for COVID-19.
- Assist in the COVID waiting room to help support a symptomatic student.
- Take temperatures of students as they come onsite.
- Assist with collecting and tracking student attestation forms.
- Assist with clerical work for the office.
- Respond to emergency or other health-related situations for the purpose of meeting student health care needs.
- Other duties as assigned.

Each temporary staff member will be onboarded for a minimum of 6.0 hours per day, not to exceed 30 hours per week, and be compensated at Range II, Step A of the Supervisory/Instructional wage schedule. Schedule will be determined by the building administrator.

This Memorandum of Understanding shall be effective from the adoption date below and will sunset on August 31, 2021.

SOUTH KITSAP SCHOOL DISTRICT
NO. 402

Jamie Monagle

Jamie Monagle
Director of Human Resources

Mar 18, 2021

Date

PUBLIC SCHOOL EMPLOYEES OF
WASHINGTON/SEIU LOCAL 1948

PUBLIC SCHOOL EMPLOYEES
OF SOUTH KITSAP

Jacque Meddles

Jacque Meddles (Mar 18, 2021 08:34 PDT)

Jacque Meddles
PSE Chapter President

Mar 18, 2021

Date









PSE-021 MOU- New Temporary Position Classified Building Support

Final Audit Report

2021-03-18

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